



Intern Job Description

Intern Position Title: Food Pantry Intern

Purpose/objective: This position will teach you how our food pantry operates from sourcing the food to distributing it to our neighbors. We feed as many as 50 families each weekday. In 2020, we distributed 270 tons of food, served more than 25,000 adults, and 15,000 hungry children. Interns will learn about hunger and nutrition opportunities, our pantry, and food insecurity in Wake County.

Location: Food Pantry within UMWC 1390 Capital Blvd. Raleigh, NC 27603

Key responsibilities: (Include, but are not limited to)

1. Assist in implementing a new pantry program
2. Assist clients during the food item selection process; help them optimize nutritional choices
3. Provide operational support to Food Pantry Coordinator
4. Special projects depending on skills and experience, and need
5. Ability to lift 25-40 lbs. without assistance

Skills & Interests: Nutrition, Public Health, Food Insecurity

Time commitment: Assigned 2-3 regular shifts per week

Schedule: Available shifts are Monday–Thursday from 8am–11pm

Training/support provided: Onsite training will occur during your shift

Benefits: Be part of the team in one of Wake County’s largest food pantry.

Intern Supervisor: UMWC Food Pantry Coordinator and Hunger and Nutrition Director